2019 Essential Service Awards Nomination Form Outline

1. Does this person hold a non-managerial position?
2. Do you work with this person?
3. Category:
   a. Administrative/Office Worker
   b. Childcare
   c. Cleaning/Housekeeping/Groundskeeping
   d. Food Service
   e. Government
   f. Healthcare/Eldercare
   g. Hospitality
   h. Non-profit
   i. Retail
   j. Skilled Labor
   k. Transportation
4. County
   a. Allegan
   b. Barry
   c. Ionia
   d. Kent
   e. Montcalm
   f. Muskegon
   g. Ottawa
5. Nominee Information
   a. Name
   b. Company
   c. Address, City, Zip
   d. Position
   e. Years worked
   f. Email
   g. Phone number
6. Nominator Information
   a. Name
   b. Company
   c. Title
   d. Email
   e. Phone Number
7. If this person is chosen as a winner, we will contact their supervisor first. Please provide their supervisor’s information:
   a. Name
   b. Position
   c. Phone number
   d. Email
8. Questions:
   a. What makes the nominee essential to your customer (or organization) experience?
   b. Share a story of a time they showed dedication to their job responsibilities.
   c. Tell us about a situation or behavior that reflects their strong work ethic and habits.
   d. Is there anything else to share about the nominee?
9. How did you hear about Essential Service Awards?

Note: Nominations must be submitted online at westmiworks.org/esa. This form is informational only.